

Delhi e-Governance Society

e-Taal Integration Process (SoP) for GNCTD Departments/Bodies.

S.No	Steps/Activity	Timeline (in working days)
1.	GNCTD Department shall review, identify and list-down their online and electronic services (over the counter). Department/organization shall also nominate a nodal officer preferably IT cadre officer or IT in-charge for facilitating the e-Taal integration process	1 Day
2.	DeGS will share a template with nodal officer of departments to collect their services details. (Template given below)	1 Day
3.	Each Department is required get the Service Details template approved (signed) by its HoD/Competent authority and send back to e-Taal Nodal Contact. Department will return the filled services details template to e-Taal Nodal Contact at email anish.sinha@semt.gov.in .	5 Day
4.	In case of any amendments in the filled service details at the level of e-Taal nodal contact, the template will be returned back to the department to make required changes and return back.	2 Days
5.	e-Taal Nodal Contact will share the approved template with DeGS Technical team.	1 Day
6.	DeGS Technical team will register the respective department services onto e-Taal Portal. A unique Service Codes for the Government service will be generated by the system.	2 Days
7.	DeGS Technical team will share the unique 'Government Service Code' and, 'Web-Service URL	2 Days

	(http://degs.org.in/etaaldelhi/etaalDelhi.svc)' along-with integration steps to the nodal officer of department.	
8.	The concerned Department will consume the web service as per the procedure defined in the guidelines. They may contact to DeGS Technical team at 011-23392311 for assistance.	5 Day
9.	After integration with the web service, Department will test the system with DeGS. The count of service will start reflecting onto the database of DeGS.	1 Day
10.	On successful integration by the department, DeGS Technical team will communicate the same to e-Taal Nodal Contact. The e-Taal Nodal Contact and State Committee will examine and approve these services at state level.	2 Days
11.	After approval by State Committee, Department Government service(s) details will be shared to e-Taal Central Team.	1 Day
12.	Finally, Central Committee will approve the same and Government service transaction counts will start reflecting onto e-Taal Portal.	2 Days
Approximate Total Timeline		25 Days

DeGS Template fields for collecting the Department Service Details:

1. Service Name:
2. Service Description (Min-100; Max-500 words):
3. "Online" or "Over counter electronic transaction (OCe)":
4. G2C/G2B/B2C/G2G:
5. Mission Mode Project (Yes/No):